

**Letter for Closure of Trading / Demat A/c**

**Date:**

To,

**Samco Securities Ltd**

Member : National Stock Exchange of India Ltd & Bombay Stock Exchange Ltd,  
1004-A, 10th Floor Naman Midtown A Wing , Senapati Bapat Marg,  
Prabhadevi, Mumbai - 400 013.

**Subject:** Closure of Trading / Demat A/c

**Reference:** Trading / Demat A/c Code \_\_\_\_\_


Dear Sir,

I would like to close my trading / demat a/c. I do not have any grievance with your company. I confirm the receipt of all contract notes, ledger statements and demat (BO) holding & transaction statements during the period I traded with you. I have not observed any discrepancies. I confirm the ledger balance (if any) ₹\_\_\_\_\_ at the time of closing have already being transferred to my registered bank account & securities (if any) at the time of closing has been transferred to other demat account mentioned in a/c closure form.

Therefore, I request you to close my trading and demat (BO) a/c at on earliest.

Thanking you.

Yours truly,



**Name & Signature**

### Account Closure Request Form

☐ Trading ☐ DP ☐ Trading & DP

Application No.		Date									
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Closure initiated by ☐ DP ☐ CDSL ☐ BO (To be filled by the BO. please fill all the information in block letters in English)

Dear Sir/ Madam,

I/We the Sole Holder/ Joint Holder/ Guardian (in case of minor) / Clearing member request you to close my/ our account with you from the date of this application. The details of my/our account are given below:

#### Account Holder's Details

DP ID										Client ID									
Name of the First /Sole Holder																			
Name of the Second Holder																			
Name of the Third Holder																			
Address of Correspondence																			
City						State						Pin							

#### Details of remaining security balance in the account (if any)

Reason for Closing the Account																			
Balance remaining in the account (if any) to be:		<input type="checkbox"/> Partly rematerialized and partly transferred												<input type="checkbox"/> Rematerialized					
		<input type="checkbox"/> Transferred to another account (Number given below)												<input type="checkbox"/> Not applicable					
DP ID																			
Balance present in a/c for (To be filled by DP if Applicable)		<input type="checkbox"/> Ear- marked <input type="checkbox"/> Pledged <input type="checkbox"/> Lock - in <input type="checkbox"/> Pending for Dematerialization <input type="checkbox"/> Pending for re-materialization																	
		*if DP or CDSL initiates account closure , signature(s) of account holder(s) not required																	

#### DECLARATION: In case of Account Closure due to SHIFTING OF ACCOUNT:

I/We declare and confirm that all the transactions in my/our demat account are true/authentic.

	First/ Sole Holder Signature	Second Holder Signature	Third Holder Signature
Signature*	X		

### Account Closure Request Form (Trading)

To,

Samco Securities Limited .

Dear Sir,

I/We the holders of the trading accounts request you to close my/our account with you from the date of this application. The details of my/our account are given below:

Name of Client :												Trading KYC Code :											
Branch Tag and Name:												Sub Broker Tag:				Sub Broker Name:							
Segment of Closure: <input type="checkbox"/> BSE <input type="checkbox"/> NSE <input type="checkbox"/> BSE FO <input type="checkbox"/> MCX <input type="checkbox"/> NCDEX <input type="checkbox"/> MCD <input type="checkbox"/> NSX																							
Reason for closing the account: <input type="radio"/> Service Issue <input type="radio"/> Shifting to competition <input type="radio"/> Not interested in trading <input type="radio"/> Other																							

X

Signature of Client

Branch Approval

Sub Broker Signature

#### Acknowledgement Receipt

Date:

We hereby acknowledge the receipt of your instruction for closing the following account Subject to verification: -

DP IP	1	2	0	5	4	2	0	0	Client ID										Trading KYC Code :
Name of the First/ Sole Holder																			
Name of the Second Holder																			
Name of the Third Holder																			
Reason for Closure																			

**Instruction to Account Holder(s):** 1. Submit a duly filled RRF if the balances are to be rematerialized

2. Submit a duly filled transfer form (off market instruction slip) if the balances are to be transferred to another account.

Depository Participant Seal and Signature