

# **BSDA SAMPLE FORM**

SAMCO SECURITIES LIMITED



## **Client Guide: BSDA Conversion Request Form**

This form is used to convert your existing Demat account into a Basic Services Demat Account (BSDA) as per SEBI guidelines. Please follow the steps below to fill it correctly:

#### Step 1: Date

• Write the current date on the top right side of the form.

#### Step 2: DP ID & Client ID

- DP ID & Client ID (BO ID) → You need to fill this. It is a 16-digit number:
  - o First 8 digits = DP ID
  - Last 8 digits = Client ID (BO ID) You can find this in your demat account details.

#### **Step 3: Holder Details**

- Name of the First/Sole Holder: Write the name of the main account holder.
- Name of the Second Holder: If it is a joint account, write the second holder's name. If not, leave it blank.
- Name of the Third Holder: If applicable, write the third holder's name. Otherwise, leave blank.

#### **Step 4: Declaration**

• This part is pre-printed. By signing, you declare that you are eligible for BSDA as per SEBI rules and agree to conversion.

#### **Step 5: Signature**

- First/Sole Holder: Sign in the box provided.
- Second Holder: If joint account, second holder must also sign.
- Third Holder: If joint account, third holder must also sign.

#### **Documents to Send:**

• You only need to send the BSDA Request form to the below Samco address:

Samco Securities Limited A-1004, 10th Floor, A Wing, Naman Midtown, Senapati Bapat Marg, Prabhadevi (West), Mumbai – 400 013, Maharashtra, India



### Request to convert Regular account into Basic Services Demat Account (BSDA)

Date 29 9 25

To,

SAMCO Securities Limited 1004 - A, 10th FLOOR, NAMAN MIDTOWN - A WING, SENAPATI BAPAT MARG, PRABHADEVI (WEST), MUMBAI - 400 013

I/we request you to convert my/our depository account into BSDA as per the following details:

DP ID	1	2	0	5	4	2	0	0	Client ID	1	2	3	4	5	6	7	8
Name of the	ne First /	Sole H	older	Di	ras	hti	. 1	3ha	tu					a Pragation			
Name of the	ne Secon	d Hold	ler								12.1						-
Name of the	ne Third	Holder															

I/we have read and understood the Securities and Exchange board of India's guidelines for facility for a BSDA. I/we hereby declare that I/we am/are eligible for to open a depository account as a BSDA holder and undertake to comply with requirements specified by Securities and Exchange board of India (SEBI) or any such authority for such facility from time to time. I/we also understand that in case I/we at any point of time do not meet the eligibility as a BSDA holder, my/our aforesaid account is liable to be converted to regular account.

	First/ Sole Holder Signature	Second Holder Signature	Third Holder Signature
Signature*	diaserti.		